FRIENDS OF CANBY ADULT CENTER, INC.

FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2019

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To the Board of Directors of Friends of Canby Adult Center, Inc. Canby, Oregon

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of Friends of Canby Adult Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

I
WILCOX ARREDONDO & CO.
Certified Public Accountants | Business Consultants



Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Friends of Canby Adult Center, Inc. as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report of Summarized Comparative Information

We have previously audited Friends of Canby Adult Center, Inc.'s June 30, 2018 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated November 12, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Wilcox Arredondo & Co.

Certified Public Accountants October 30, 2019

FRIENDS OF CANBY ADULT CENTER, INC. STATEMENT OF FINANCIAL POSITION June 30, 2019 with Comparative Totals for 2018

Total Liabilities and Net Assets

ASSETS		
1100210	2019	2018
Cash Accounts receivable Inventory Investments Property and equipment, net Investments restricted for endowment Total Assets	\$ 319,084 18,405 10,548 6,995,019 31,224 50,550 \$ 7,424,830	\$ 308,122 11,336 10,451 6,687,496 35,277 50,550 \$ 7,103,232
LIABILITIES		
Accounts payable Accrued payroll and related taxes Accrued vacation payable	\$ 17,764 16,610 16,222	\$ 22,974 14,148 18,756
Total Liabilities	50,596	55,878
NET ASSETS		
Net Assets without donor restrictions: Undesignated Designated by the board for endowment purposes Total Net Assets without donor restrictions	1,209,999 6,112,210 7,322,209	1,043,707 5,951,519 6,995,226
Net Assets with donor restrictions, Note 6 Donor imposed purpose restrictions Donor-restricted endowments	1,475 50,550	1,578 50,550
Total Net Assets with donor restrictions	52,025	52,128
Total Net Assets	7,374,234	7,047,354

FRIENDS OF CANBY ADULT CENTER, INC. STATEMENT OF ACTIVITIES For the Year Ended June 30, 2019 with Comparative Totals for 2018

Revenue, Gains, and Other Support Public support Contributions and gifts Meal donations \$	159,462 56,469 215,931 264,682	\$	5,083	\$	164,545 56,469 221,014	\$	169,079 56,734 225,813
Contributions and gifts \$	56,469 215,931	\$		\$	56,469	\$	56,734
- Contract of the Contract of	56,469 215,931	3		<u> </u>	56,469	.	56,734
Wicai donations	215,931		5,083				
			5,083		221,014		225 813
Total Public Support	264,682						223,013
Fees and grants from	264,682						
Governmental agencies					264,682		193,496
Other revenue							
Program service fees	17,149		-		17,149		15,683
Investment income	146,703		-		146,703		142,166
Miscellaneous	18,330		-		18,330		6,932
Net realized gains (losses)							
from disposal of property and equip.	(425)		-		(425)		-
from investments	93,898		-		93,898		237,349
Unrealized gains (losses)							
from investments	391,700				391,700		164,562
Total Other Revenue	667,355				667,355		566,692
Net assets released from restrictions							
Satisfaction of program expenses	5,186		(5,186)				
Total Revenue, Gains,							
and Other Support	1,153,154		(103)		1,153,051		986,001
Expenses							
Program services	619,866		_		619,866		598,881
Supporting services	,				,		,
Management and general	145,680		_		145,680		164,175
Fundraising	60,625				60,625		53,565
Total Expenses	826,171				826,171		816,621
Change in Net Assets	326,983		(103)		326,880		169,380
Net Assets, beginning of year	6,995,226		52,128		7,047,354		6,877,974
Net Assets, end of year \$	7,322,209	\$	52,025	\$	7,374,234	\$	7,047,354

FRIENDS OF CANBY ADULT CENTER, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended June 30, 2019 with Comparative Totals for 2018

		Supporting Services		Total			
	Program Services	Management and General	Fundraising	Supporting Services	2019 Total	2018 Total	
Administration							
Bank service charges	\$ 32	\$ 10	\$ 3	\$ 13	\$ 45	\$ 31	
Investment management fees	37,260	11,545	3,673	15,218	52,478	52,020	
Board expense	114	35	12	47	161	132	
Computer expense	5,317	1,648	524	2,172	7,489	1,398	
Copy machine services	4,959	1,537	489	2,026	6,985	6,851	
Directors expense	272	84	27	111	383	627	
Subscriptions	282	87	28	115	397	320	
Finance charges	61	19	7	26	87	159	
Insurance	12,753	3,952	1,257	5,209	17,962	16,584	
Legal & professional	8,911	2,761	878	3,639	12,550	12,066	
Miscellaneous	207	65	20	85	292	728	
Office supplies	2,471	765	244	1,009	3,480	4,180	
Postage	1,729	535	170	705	2,434	2,815	
Taxes/licenses/fees	797	247	78	325	1,122	1,275	
Telephone	3,604	1,116	355	1,471	5,075	5,096	
Depreciation	8,606	2,667	848	3,515	12,121	12,063	
Total Administration	87,375	27,073	8,613	35,686	123,061	116,345	
Building							
Rent	45,624	14,137	4,499	18,636	64,260	64,260	
Janitorial - contracted services	367	114	36	150	517	517	
Janitorial - supplies	4,852	1,503	479	1,982	6,834	6,448	
Repairs & maintenance - bldg	3,460	1,072	341	1,413	4,873	1,450	
Repairs & maintenance - kitchen	3,483	1,079	343	1,422	4,905	3,416	
Replacements/furnishings	2,209	684	218	902	3,111	19,472	
Security and fire alarms	1,038	323	102	425	1,463	1,468	
Small tools, equipment under \$500	350	108	35	143	493	, <u>-</u>	
Utilities	8,322	2,579	820	3,399	11,721	12,080	
Total Building	69,705	21,599	6,873	28,472	98,177	109,111	
Designated Funds							
Designated kitchen equipment	-	-	-	-	-	200	
Designated trips pass thru	5,186				5,186	476	
Total Designated Funds	5,186				5,186	676	

FRIENDS OF CANBY ADULT CENTER, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended June 30, 2019 with Comparative Totals for 2018

Bingo - DOJ/paper			Supportin	g Services	Total			
Advertisingmarketing S				Fundraising				
Bingo - DOJ/paper	Fundraising							
Bingo - non-paper/artifle - 596 59	Advertising/marketing	\$ -	\$ -	\$ 1,452	\$ 1,452	\$ 1,452	\$ 1,274	
Bingo food	Bingo - DOJ/paper	-	-	1,039			469	
Building monitor	Bingo - non-paper/raffle	-	-	596	596	596	851	
Catering	Bingo food	-	-	666	666	666	1,173	
Annual appeal - 1,696 1,696 1,696 1,696 2,5 Share a meal - 2,473 2,473 2,473 2,3 Events - holiday bazaar - 380 380 380 380 380 Events - spring bazaar - 1,120 1,120 1,120 5 Payroll - fundraising expense - 1,120 1,120 1,120 5 Payroll - fundraising expense - 1,860 1,860 1,860 1,960 1,	Building monitor	-	-	1,968	1,968	1,968	2,536	
Share a meal	Catering	-	-	837	837	837	850	
Events - spring bazzar	Annual appeal	-	-	1,696	1,696	1,696	1,577	
Februs	Share a meal	-	-	2,473	2,473	2,473	2,383	
Misc fundraising cyenese - 1,120 1,120 1,120 5 Payroll - fundraising - - 1,860 1,860 1,860 1,9 Rental expense - - - - - - Soft drink machine - - - 188 188 188 38 Total Fundraising Expenses - - - 14275 14275 14275 14,33 Total Fundraising Expenses - - - 14275 14,275 14,275 14,275 14,275 14,275 14,235 14,275 14,275 14,33 14,275 14,275 14,275 14,275 14,275 14,33 14,275 14,275 14,275 14,275 14,275 14,275 14,275 14,23 14,275 14,23 14,275 14,33 14,275 14,275 14,23 14,275 14,23 14,275 14,33 1,26 1,276 1,277 1,277 1,271 1,274 1,274	Events - holiday bazaar	-	-	380	380	380	382	
Payroll- fundraising Rental expense - - 1,860 1,860 1,860 1,860 1,9 Rental expense -	Events - spring bazaar	-	-	-	-	-	9	
Rental expense - - 188 188 188 3 Total Fundraising Expenses - - 14,275 14,275 14,275 14,375 14,275 14,3 Programs - - - 14,275 14,275 14,275 14,23 14,275 14,23 14,275 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,275 14,23 14,23 14,275 14,23 14,275 14,23 14,23 14,23 14,23 14,23 14,23 14,23 14,23 14,23 14,23 14,23 14,23 14,23 14,24 14,25 12,75 14,24 14,14 14,14 14,14 14,14 14,14 14,14 14,14 14,14 14,14 14,14	Misc fundraising expense	-	-	1,120	1,120	1,120	500	
Soft drink machine - - 188 188 188 3 Total Fundraising Expenses - - 14,275 14,28 1,7 20 20 20 20 20 10 10 10 10 10 10 10 10 10 10	Payroll - fundraising	-	-	1,860	1,860	1,860	1,920	
Programs	Rental expense	-	-	-	-	-	93	
Programs	Soft drink machine			188	188	188	329	
Classes 6,031 6,031 2,6 Client services-expense 227 227 2 Decorations/parties 928 227 2 Food purchase 91,351 928 1,7 Food purchase 91,351 91,351 90,1 Misc. center programs 319 319 1 Entertainment 671 671 4 Mileage 38 671 4 Mileage 38 6410 3,8 Non-consumable supplies 6,410 6,410 3,9 Non consumables - MOW 9,720 6,410 3,9 Non consumables - MOW 9,720 9,720 12,6 Share/warmth payroll 494 471 8 Training 10 471 8 Training 10 10 Trip expense 2,778 2,778 2,2 Bus transport 6,208 2,778 2,2 Bus transport 1,241 6,208 4,7 Van transport 1,241 1,241 1,1 Non-cash donations 16,038 1,291 1,291 Yolunteer appreciation 1,593 1,193 1,7 Total Programs 144,528 144,528 147,1 Staffing/Payroll Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 160 49 15 64 224 3 Training staff 1554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 332	Total Fundraising Expenses			14,275	14,275	14,275	14,346	
Client services-expense 227 - - - 227 2 Decorations/parties 928 - - - 928 1,7 Food purchase 91,351 - - 91,351 90,1 Misc. center programs 319 - - 319 1 Entertainment 671 - - 671 4 Mileage 38 - - 6,410 3,9 Non-consumable supplies 6,410 - - - 6,410 3,9 Non consumables - MOW 9,720 - - - 9,720 12,6 Share/warmth payroll 494 - - - 494 6 T.R.P.& SR CIT council expense 471 - - - 471 8 Training 10 - - - 2,778 2,2 Bus transport 6,208 - - - 6,208 4,7	Programs							
Decorations/parties 928	Classes	6,031	-	-	-	6,031	2,683	
Food purchase	Client services-expense	227	-	-	-	227	229	
Misc. center programs 319 - - 319 1 Entertainment 671 - - 671 4 Mileage 38 - - 671 4 Mileage 38 - - 6,410 3,9 Non-consumable supplies 6,410 - - 6,410 3,9 Non consumables - MOW 9,720 - - 6,410 3,9 Non consumables - MOW 9,720 - - 9,720 12,6 Share/warmth payroll 494 - - - 494 6 T.R.P.& SR CIT council expense 471 - - 471 8 Training 10 - - - 471 8 Training 10 - - - 2,778 2,2 7 8 2,2 Bus transport 6,208 - - - 1,241 1,1 1,0 1,1 1,1	Decorations/parties	928	-	-	-	928	1,763	
Entertainment 671 671 4 4 Mileage 38 38 Non-consumable supplies 6,410 6,410 3,9 Non-consumables - MOW 9,720 6,410 3,9 Non consumables - MOW 9,720 9,720 12,6 Share/warmth payroll 494 471 8 Training 10 471 8 Training 10 10 Trip expense 2,778 2,778 2,2 Bus transport 6,208 2,778 2,2 Bus transport 6,208 6,208 4,7 Van transport 1,241 1,241 1,1 Non-cash donations 16,038 16,038 23,8 Volunteer appreciation 1,593 1,1593 1,7 Total Programs 144,528 144,528 147,1 Staffing/Payroll Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9	Food purchase	91,351	-	-	-	91,351	90,101	
Mileage 38 - - - 38 Non-consumables upplies 6,410 - - - 6,410 3,9 Non consumables - MOW 9,720 - - - 9,720 12,6 Share/warmth payroll 494 - - - 494 6 T.R.P.& SR CIT council expense 471 - - - 471 8 T.R.P.& SR CIT council expense 471 - - - 471 8 Training 10 - - - 10 - - 10 - 2,778 2,2 Bus transport 6,208 - - - 6,208 4,7 Van transport 1,241 - - - 6,208 4,7 Van transport 1,241 - - - 1,603 23,8 4,7 - - 1,603 23,8 20,8 - - - 1,593 1,7 1,7 1,7	Misc. center programs	319	-	-	-	319	117	
Non-consumable supplies 6,410 - - - 6,410 3,9	Entertainment	671	-	-	-	671	431	
Non consumables - MOW 9,720 - - - 9,720 12,6	Mileage	38	-	-	-	38	48	
Non consumables - MOW 9,720 - - - 9,720 12,6	Non-consumable supplies	6,410	-	-	-	6,410	3,944	
T.R.P.& SR CIT council expense	Non consumables - MOW	9,720	-	-	-	9,720	12,634	
T.R.P.& SR CIT council expense 471 - - 471 8 Training 10 - - - 10 Trip expense 2,778 - - - 2,778 2,2 Bus transport 6,208 - - - 6,208 4,7 Van transport 1,241 - - - 1,241 1,1 Non-cash donations 16,038 - - - 16,038 23,8 Volunteer appreciation 1,593 - - - 16,038 23,8 Volunteer appreciation 1,593 - - - 11,593 1,7 Total Programs 144,528 - - - 144,528 147,1 Staffing/Payroll Staffing/Payroll 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Workers compensation (SAIF) <	Share/warmth payroll	494	-	-	-	494	698	
Trip expense 2,778 - - - 2,778 2,2 Bus transport 6,208 - - - 6,208 4,7 Van transport 1,241 - - - 1,241 1,1 Non-cash donations 16,038 - - - - 16,038 23,8 Volunteer appreciation 1,593 - - - - 1,593 1,7 Total Programs 144,528 - - - - 144,528 147,1 Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 <td></td> <td>471</td> <td>-</td> <td>-</td> <td>-</td> <td>471</td> <td>807</td>		471	-	-	-	471	807	
Bus transport 6,208 6,208 4,7 Van transport 1,241 1,241 1,1 Non-cash donations 16,038 1 1,241 1,1 Non-cash donations 16,038 1 16,038 23,8 Volunteer appreciation 1,593 1 1,593 1,7 Total Programs 144,528 1 144,528 147,1 Staffing/Payroll Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9	Training	10	-	-	-	10	79	
Van transport 1,241 - - - 1,241 1,1 Non-cash donations 16,038 - - - - 16,038 23,8 Volunteer appreciation 1,593 - - - - 1,593 1,7 Total Programs 144,528 - - - - 144,528 147,1 Staffing/Payroll Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640	Trip expense	2,778	-	-	-	2,778	2,210	
Non-cash donations 16,038 - - - 16,038 23,8 Volunteer appreciation 1,593 - - - - 1,593 1,7 Total Programs 144,528 - - - - 144,528 147,1 Staffing/Payroll Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035	Bus transport	6,208	-	-	-	6,208	4,783	
Volunteer appreciation 1,593 - - - 1,593 1,7 Total Programs 144,528 - - - - 144,528 147,1 Staffing/Payroll Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008	Van transport	1,241	-	-	-	1,241	1,107	
Total Programs 144,528 - - - - 144,528 147,1 Staffing/Payroll Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9	Non-cash donations	16,038	-	_	-	16,038	23,810	
Staffing/Payroll Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9	Volunteer appreciation						1,738	
Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,00 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9	Total Programs	144,528				144,528	147,182	
Staff appreciation 3,159 979 311 1,290 4,449 4,9 Hiring staff 160 49 15 64 224 3 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,00 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9	Staffing/Payroll							
Hiring staff 160 49 15 64 224 33 Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,00 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9		3 159	979	311	1 290	4 449	4,964	
Training staff 554 172 54 226 780 8 Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9					,		305	
Workers compensation (SAIF) 1,533 475 151 626 2,159 2,3 Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9							844	
Payroll service 899 278 89 367 1,266 1,1 Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9							2,307	
Payroll wages & salaries 275,543 85,380 27,166 112,546 388,089 374,1 Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9	•						1,101	
Health insurance 8,520 2,640 840 3,480 12,000 12,0 Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9	-						374,192	
Payroll tax expense 22,704 7,035 2,238 9,273 31,977 33,2 Total Staffing/Payroll 313,072 97,008 30,864 127,872 440,944 428,9							12,000	
							33,248	
Tail Francisco F	Total Staffing/Payroll	313,072	97,008	30,864	127,872	440,944	428,961	
10tal Functional Expenses 5 619,800 5 143,080 5 60,625 5 206,305 5 826,171 5 816,6	Total Functional Expenses	\$ 619,866	\$ 145,680	\$ 60,625	\$ 206,305	\$ 826,171	\$ 816,621	

FRIENDS OF CANBY ADULT CENTER, INC. STATEMENT OF CASH FLOWS

Year Ended June 30, 2019 with

Comparative Totals for 2018

	2019	2018	
Reconciliation of Change in Net Assets to Net Cash Provided by Operating Activities			
Change in Net Assets	\$ 326,880	\$ 169,380	
Adjustments to Reconcile Change in Net Assets to			
Net Cash Provided by Operating Activities			
Depreciation and amortization	12,121	12,064	
Realized (gain) loss on sale of investments	(93,898)	(237,349)	
Donated equipment included in contribution revenue	-	(1,500)	
Unrealized (gain)/loss on investments	(391,700)	(164,562)	
(Increase)/decrease in accounts receivable	(7,069)	2,401	
(Increase)/decrease in inventory	(97)	25	
Increase/(decrease) in accounts payable	(5,210)	4,847	
Increase/(decrease) in accrued payroll and related taxes	2,462	1,392	
Increase/(decrease) in vacation payable	(2,534)	(2,519)	
Total Adjustments	(485,925)	(385,201)	
Net Cash Provided (Used) by Operating Activities	(159,045)	(215,821)	
Cash Flows from Investing Activities			
Acquisition of equipment	(10,648)	(2,657)	
Purchase of investment securities	(1,933,592)	(2,216,547)	
Proceeds from sale of securities	2,114,247	2,462,488	
Net Cash Provided (Used) by Investing Activities	170,007	243,284	
Net Increase/(Decrease) in Cash and Cash Equivalents	10,962	27,463	
Cash and Cash Equivalents			
Beginning of year	308,122	280,659	
End of year	\$ 319,084	\$ 308,122	

Note 1. The Organization and Summary of Significant Accounting Policies

Friends of Canby Adult Center, Inc. is a not-for-profit corporation organized in the State of Oregon in 1987. The Friends of Canby Adult Center, Inc's mission is to help senior citizens live independently and with dignity as long as possible, creating opportunities for them to thrive amongst their peers, make realistic choices, and enjoy enriching experiences.

The following is a summary of significant accounting policies of the Organization:

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP) and accordingly reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

Net Assets and all balances and transactions are presented based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified and reported as follows:

Net assets without donor restrictions – Net assets not subject to donor-imposed stipulations.

Net assets with donor restrictions – Net assets that are subject to donor-imposed restrictions, but the Organization is permitted to use the income.

Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as net assets released from restrictions.

Note 1. The Organization and Summary of Significant Accounting Policies (Continued)

Cash and Cash Equivalents

The Organization considers all short-term investments with original maturities of three months or less to be cash equivalents for reporting purposes.

<u>Inventory</u>

Inventories consist of food and serving supplies and are recorded at the lower of cost (first-in, first-out), or net realizable market value.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. Changes in the valuation allowance have not been material to the financial statements. Management considers all receivables to be collectible. Accordingly, no bad debt expense or valuation allowance has been recorded.

Investments

The Organization carries investments in marketable securities at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets in the accompanying statement of activities.

Property and Equipment

Property and equipment are recorded at cost, if purchased, or at fair market value at date of gift, if donated. Depreciation is computed on the straight-line basis over the estimated useful lives of the assets.

Expenditures for additions, major renewals and betterments are capitalized, and expenditures for repairs and maintenance are charged against revenue as incurred.

Note 1. The Organization and Summary of Significant Accounting Policies (Continued)

Property and Equipment (Continued)

The costs of assets retired or otherwise disposed of and the related accumulated depreciation are eliminated from the accounts in the year of disposal with the resulting gain or loss credited or charged to operations.

Revenue and Support Without Donor Restrictions and With Donor Restrictions

Contributions received are recorded without donor restrictions and with donor restrictions on support depending on the existence and/or nature of any donor restrictions.

Support that is restricted by the donor is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

The Organization reports gifts of land, buildings, and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as donor restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Advertising Costs

Advertising costs are generally charged to expense during the year in which they are incurred. Advertising expense was \$1,452 for the year ended June 30, 2019.

Note 1. The Organization and Summary of Significant Accounting Policies (Continued)

Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the program and supporting services benefited. Such allocations are made on the basis of cost accounting information available and the judgment of management.

Income Taxes

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2).

The Organization files returns in the U.S. federal and the State of Oregon jurisdictions. The Organization's Form 990, *Return of Organization Exempt from Income Tax* and the State of Oregon Form CT-12 for the years ending 2016, 2017, and 2018 are subject to examination by the IRS, generally for 3 years after they were filed.

Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2018, from which the summarized information was derived.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2. <u>Investments</u>

The Organization's investments are recorded at fair market value on the basis of quoted market prices and consist of the following investment types:

		Fair Value 2019	Fair Value 2018		
Bonds	\$	1,221,582	\$	1,494,324	
Mutual Funds		4,182,429		3,739,199	
Stocks		1,641,558		1,504,523	
	\$	7,045,569	\$	6,738,046	
Investment return consists of the following:		2019		2018	
Investment income	\$	146,703	\$	142,166	
Net realized gains (losses) on investments		93,898		237,349	
Net unrealized gains (losses) on investments		391,700		164,562	
	\$	632,301	\$	544,077	

Note 3. Property and Equipment

Property and equipment consists of the following:

	2019			2018		
Buildings and improvements Equipment	\$	75,242 143,567	\$	75,242 138,074		
		218,809		213,316		
Less accumulated depreciation		(187,585)		(178,039)		
	\$	31,224	\$	35,277		
Depreciation charged against income	\$	12,121	\$	12,064		

Note 4. <u>Donated Facilities and Services</u>

The Organization has an agreement with the City of Canby to provide services for seniors and qualifying disabled persons. In exchange, the Organization receives use of the City's Adult Center building. Contribution revenue of \$58,260 is recorded in the accompanying statement of activities.

No amounts have been reflected in the financial statements for donated services. The Organization generally pays for services requiring specific expertise. However, many individuals volunteer their time and perform a variety of tasks that assist the Organization with specific assistance programs, campaign solicitations, and various committee assignments. The Organization received 12,644 volunteer hours during the year ended June 30, 2019.

Note 5. Fair Values of Financial Instruments

The following methods and assumptions were used to determine the fair value of each class of financial instrument:

Note 5. Fair Values of Financial Instruments (Continued)

Cash and Cash Equivalents

Cash and cash equivalents have original maturity dates of three months or less, therefore carrying value approximates fair value as follows:

		F	Fair Value		
Cash on hand and with bank Money market funds	\$	49,785 269,299	\$	49,785 269,299	
Cash and cash equivalents	\$	319,084	\$	319,084	

Investments

The fair value measurements and levels within the fair-value hierarchy of those measurements for the assets reported at fair value on a recurring basis at June 30, 2019 are as follows:

		Quoted Prices	Significant	
		in Active	Other	Significant
		Markets for	Observable	Unobservable
		Identical Assets	Inputs	Inputs
	Fair Value	(Level 1)	(Level 2)	(Level 3)
Investments	\$ 7,045,569	\$ 7,045,569	\$ -	\$ -
Total assets	\$ 7,045,569	\$ 7,045,569	\$ -	\$ -
	\$ 7,045,569	(Level 1) \$ 7,045,569	(Level 2) \$ -	•

Fair values for investments are determined by reference to quoted market prices and relevant information generated by market transactions.

Note 6. Net Assets with Donor Restrictions

Donor-Imposed Purpose Restrictions

Donor-imposed purpose restricted net assets contain donor-imposed restrictions that expire once specific actions are undertaken by the Organization. The net assets are then released and reclassified to unrestricted support when they are expended.

Net assets with donor restrictions are available for the following purposes:

					R	eleased			
	Jı	ane 30,				from	June 30,		
		2018	Con	tributions	Res	Restrictions		2019	
Tables & Furniture	\$	_	\$	-	\$	_	\$	-	
Medical Equipment		100		-		-		100	
Pets & Fans		218		-		-		218	
Trip Pass Through		1,260		5,083		5,186		1,157	
Computer Equipment		-		-		-		-	
Kitchen Equipment						_			
	\$	1,578	\$	5,083	\$	5,186	\$	1,475	

Donor-Restricted Endowments

Donor-restricted endowments are restricted net assets that have been restricted by donors so that the principal of the contribution is maintained by the Organization in perpetuity to ensure its continued operation. The Organization's primary investment objective is to have a balance between capital appreciation, preservation of capital and current income in order to reach its primary long-term goal, which is to achieve an annualized return of 7% to 9%. Some or all earnings may be used for the Organization's operations with the approval of at least five members of the Board. The investment portfolio shall be adequately diversified to reduce risk and comply with current regulations. All assets of the perpetual funds may be co-mingled as deemed expedient by the Organization for investment purposes.

Note 6. Net Assets with Donor Restrictions (Continued)

Donor Restricted Endowments (Continued)

Donor restricted endowments consist of the following:

	June	e 30, 2018	Contr	ibutions	June	e 30, 2019
Permanently Restricted		_				_
Net Assets	\$	50,550	\$			50,550
	·					_
	¢	50.550	¢		C	50.550
	\$	50,550	Ф		Þ	50,550

Note 7. Concentrations of Risk

Concentrations of risks not clearly identified elsewhere in these notes follow:

- Substantially all of those individuals who utilize the services of the Canby Adult Center are seniors living in or near Canby, Oregon.
- The Organization receives approximately 21% of its annual income from investments excluding unrealized gains or losses on investments.
- The Organization purchased 96% of food for the year ended June 30, 2019 from one vendor. This accounts for 15% of all program service expenses for the year.

Note 8. <u>Liquidity</u>

The Organization has \$6,235,555 of financial assets available within 1 year of the balance sheet date to meet cash needs for general expenditure consisting of cash of \$319,084, accounts receivable of \$18,405, and investments of \$5,948,616. Of the financial assets \$50,550 are subject to donor restrictions that make them unavailable for general expenditure within one year of the balance sheet date.

The Organization has a goal to maintain financial assets, consisting of cash and cash equivalents, on hand to meet 60 days of normal operating expenses, which are, on average, approximately \$137,695. The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

Note 9. <u>Subsequent Events</u>

Subsequent events were evaluated through October 30, 2019 which is the date the financial statements were available to be issued.

Note 10. Change in Accounting Principles

On August 18, 2016, FASB issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958)—Presentation of Financial Statements of Not-for-Profit Entities. The Organization has adjusted the presentation of its financial statements accordingly, applying the changes retrospectively to the comparative period presented. The new standards change the following aspects of the Organization's financial statements:

- The temporarily restricted net asset classes have been combined into a single net asset class called net assets with donor restrictions.
- The unrestricted net asset class has been renamed net assets without donor restrictions.
- The financial statements include a new disclosure about liquidity and availability of resources (Financial Statement Note 8).

The changes have the following effect on net assets at June 30, 2018:

Net Asset Class	As Originally Presented		After Adoption of ASU 2016-14	
Unrestricted	\$	1,043,707	\$	
Designated by the board for endowment purposes		5,951,519		
Temporarily restricted		1,578		
Permanently restricted		50,550		
Net assets without donor restrictions				
Undesignated				1,043,707
Designated by the board for endowment purposes				5,951,519
Net assets with donor imposed restrictions				
Donor imposed purpose restrictions				1,578
Donor restricted endowments		_		50,550
Total Net Assets	\$	7,047,354	\$	7,047,354